

Subject: Request to Attend (ISC)² CISSP® Certified Information System Security Professional Online Instructor Led Course

Dear [decisionmakename],

I would like to request to attend (ISC)²'s 2-day CISSP virtual training taking place November 14-15, 2020. This course will help me review and refresh my information security knowledge, stay current on industry best practices to better protect our organization, and help me prepare for the CISSP exam.

With your approval to attend, I'll have the opportunity to:

- **Expand my information security knowledge.** During this fast-paced, two-day session, the eight domains of the (ISC)² CISSP common body of knowledge (CBK®) will be covered. This fact-filled course will review the topics within the CBK and deepen my knowledge of information security. Each day of the presentation will cover essential topics within various domains of the CBK, such as current security challenges, problem resolution, application security, network security, infrastructure planning, legal considerations, international privacy, investigations, and forensics, among other topics.
- **Prep for the CISSP exam.** The CISSP is the most-esteemed certification in the information security industry and is known for its rigorous exam. With the 2-day training, I'll gain access to official courseware setting me up for success.
- **Network with my peers.** Virtual training gives me the opportunity to learn from other security professionals, and the opportunity for students to network. This will give me a chance to raise our company's profile and further develop our relationships and contacts.

Below are the estimated costs for my attendance: (USD)

CISSP Training	\$1,600 (\$1,500 with Early Bird Pricing before Sept 30)
(OPTIONAL) All Access Conference Pass - (3 days)	\$ 495 (\$395 with Early Bird Pricing before Sept 30)
Total cost to attend:	\$2,095

I will submit a list of the key things I learned and subsequent action plan when I complete my (ISC)² CISSP training. I will also provide a review of the event to assist in your decision on any future attendance by colleagues.

Thank you for your consideration. Don't hesitate to contact me if you need more information or would like to discuss this opportunity further. I look forward to your reply.

Sincerely,

[Name]